

**Motion to Approve**

**DCHD-RESIDENT SERVICE COORDINATOR GRANT  
RENEWAL APPLICATION**

**WHEREAS** the Massachusetts Department of Housing and Community Development (DHCD) for its state funded family public housing mandates that all participating housing authorities apply for the renewal of the Resident Services Coordinator Award, and

**WHEREAS** the Fitchburg Housing Authority (FHA) was previously awarded a DHCD RSC grant in 2020 and the FHA’s Local Tenant Organization supports the RSC program; and

**WHEREAS**, to continue to receive funding the RSC must agree to submit annual reports on their activities along with client demographics, track required program metrics throughout the year in preparation for submitting annual grant reports to DHCD, and

**WHEREAS** the Fitchburg Housing Authority agrees to accept an increase in RSC annual funding (starting in FY23, through FY27), and

**WHEREAS**, DHCD allows for an appropriation every fiscal year of \$50,000 over the five-year grant period, and

**WHEREAS**, \$45,000 of the \$50,000 must be spent towards staffing cost and \$5,000 towards flexible funds;

**THEREFORE, BE IT FURTHER RESOLVED**, that the FHA Board of Commissioners approves the DHCD Resident Service Coordinator Grant Renewal Application as set forth in this properly executed motion and directs the Executive Director to submit such grant.

FHA Board Members Present: 4 (3 needed for quorum) FHA Members Absent 1

Votes for Approval 4 Votes Denying Motion 0 Abstentions: 0

Quorum (Three Members): yes (Yes / No)

Signatures of Fitchburg Housing Authority Members Approving this Motion:

Linda E. Byrne 26 Oct, 2022  
Linda E. Byrne Date  
Chair of FHA

Douglas M. Bushman, Esq. 26 Oct, 2022  
Date  
FHA Executive Director & Board Secretary

David L. Bignall  
FHA Board Motion #2022- 013 Date: Oct. 26, 2022

David A. Rousseau